



MONTESSORI ONE ELEMENTARY ACADEMY

Address: 9360 Holly Avenue, NE, Albuquerque, New Mexico 87122
Phone Number: 505.822.5150
Fax Number: 505.822.5120
Web Address: www.montessorione.net

ADMISSION CHECKLIST

NAME:

STEP 1: Applicants for all grades must submit the following items to Montessori ONE Elementary Academy

- Application for Admission
- Tuition Form
- Non-Refundable Application Fee of \$100.00
- Student Photo

STEP 2:

Once application is received, the following forms will be mailed

- Release of Student Records (will be sent directly to child's current school)
- Teacher Evaluation Form (will be sent directly to child's current school)

STEP 3: After all the above documents are reviewed, we will schedule the following with Parent(s)/Guardian(s)

- Student Meeting
- Student Classroom Visit Session

STEP 4:

- Admission Evaluation (by school admission committee).
All the following items must be received by Montessori ONE Elementary Academy for admission evaluation
 - Application for Admission
 - Tuition Form
 - Non Refundable Application Fee of \$100.00
 - Student Photo
 - Student Records from previous school
 - Teacher Evaluation Form

STEP 5:

The following will be sent to Parent(s)/Guardian(s) upon acceptance of admission

- Acceptance Letter
- Enrollment Contract (to be signed and sent back to Montessori ONE Elementary Academy)

Parent(s)/Guardian(s) must also submit the items below once the student has been accepted for admission

- Deposit Fee of \$500.00

**Contact our Admissions Office at (505) 822-5150
or Email us at director@montessorione.net**

Montessori ONE Elementary Academy admits students without regard to religion, race, age, color, creed, national origin, ancestry, gender, disability, sexual orientation or gender identification.